



# Quality Policy

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Date: October 2023  
Subject: Quality Policy  
Responsible Person: Senior Management Team  
Definition: Quality aims of the ISO Management System

### **AIM**

To assist the Government's Strategic Framework for Road Safety. TTC will seek to reduce road casualty figures and improve road safety; to become the lead organisation in England, Wales & Northern Ireland for the delivery of Drink-Drive Rehabilitation, National Driver Offender Retraining Scheme (NDORS) diversionary courses and by increasing safety and awareness of drivers in the corporate sector and increasing the profile of TTC nationally. TTC will continue to broaden its core offering by expanding further into criminal justice; health promotion and wellbeing; and the pursuit of more effective evidence based interventions with offenders.

### **POLICY**

1. TTC are committed to establishing/ reviewing policy and objectives for quality, performing management review of the system and ensuring the availability of resources.
2. We recognise that the continued future success of the Company depends on continual improvement of our service. We intend to provide services, which completely meet the needs & expectations of our Clients, as well as legal regulatory, and other requirements.
3. Strategic priorities, projects & KPIs are identified in the company business plan
4. The Quality Management System used to achieve this policy is fully described in the ISO Management Manual; relevant sections shall be communicated and understood by all staff.
5. The ISO Management Manual and supporting documentation are mandatory and binding throughout the Company.
6. The responsibility for the compilation, revision and maintenance of the Quality Management System rests with David Finney, Compliance Manager.
7. Authority to give directions with respect to the assurance of quality lies with the Directors, supported by the other members of staff who have a direct and continuing responsibility.
8. The Quality Policy and Procedures described in the ISO Management Manual are based on the requirements of the Quality Systems Standard: BS EN ISO 9001

Signed:

*Jim Kirkwood, CEO*

*Date: 30 October 2023*